



EXTERNAL VACANCY NOTICE

Position: Manager (Cyber Security)

Information & Communications Technology Department

The National Insurance Board is inviting suitably qualified candidates to submit applications for the above position of **Manager (Cyber Security) - Information and Communications Technology Department**.

Job Summary

Responsible for leading the development, implementation, and management of a comprehensive cybersecurity program for the IT Department and NIB. This role involves overseeing cybersecurity technology and initiatives to protect the organization's information assets and ensuring the smooth operation of production systems that support business transactions between NIB and its external customers, including citizens and businesses.

Responsibilities

1. Serve as the principal cybersecurity advisor within NIB.
2. Create and maintain an IT Risk Management Framework.
3. Conduct regular risk assessments and vulnerability analyses.
4. Develop and implement risk mitigation strategies to address identified threats and vulnerabilities.
5. Ensure compliance with relevant cybersecurity regulations and standards.
6. Develop and deliver cybersecurity training and awareness programs for employees.
7. Promote a culture of security awareness throughout the organization.
8. Design and maintain the IT Security Policy for The National Insurance Board.
9. Establish and enforce standards and procedures based on ISO27001.
10. Continuously assess and improve NIB's cybersecurity posture.
11. Evaluate, implement, and manage cybersecurity technologies and tools.
12. Engage and oversee trusted 3rd party vendors to conduct penetration testing of networks, systems, or applications at various IT protocol levels in order to identify vulnerabilities.
13. Ensure the effective operation and maintenance of security systems, including firewalls, intrusion detection systems, and encryption technologies.
14. Create and maintain a Disaster Recovery (DR) Plan and oversee DR testing.
15. Lead the incident response team in handling and resolving security incidents.
16. Develop and maintain incident response plans and escalation procedures.
17. Coordinate with internal and external stakeholders during security incidents to minimize impact and ensure timely resolution.
18. Monitor cybersecurity trends, threats, and technologies to ensure NIB remains protected.
19. Prepare and present regular reports on the status of the cybersecurity program to the head of the IT Department.
20. Collaborate with other departments to integrate security best practices into business processes.
21. Provide guidance and support for business continuity planning and preparedness.

Qualifications and Requirements

- Bachelor Degree in Computer Science, Information Systems, Cybersecurity, or related field from an accredited University or College.
- Professional certifications such as CISSP, CISM, or equivalent would be a plus.
- Minimum of 5 years of experience in cybersecurity inclusive of 3 years of management experience in IT.
- Strong knowledge of cybersecurity frameworks, risk management, and incident response.
- Strong leadership skills.
- Analytical and problem-solving skills.
- Good interpersonal and communication skills.

Application

Interested persons may apply by submitting a cover letter with the subject **Manager (Cyber Security), Information and Communications Technology Department** and resume, along with the necessary proof of qualifications marked **private and confidential** to:

**Assistant Manager, Recruitment
Human Resources
The National Insurance Board
Clifford Darling Complex
Nassau, Bahamas**

or via e-mail: apply@nib-bahamas.com

Application Deadline: November 29, 2024