



Employer Self Service (ESS) Registration form

ESS Administrator: Yes No

1) Name of Business _____ Email Address: _____

2a) Name of Employee _____ Position: _____

Employee NI number _____ Email Address: _____

2b) Name of Employee _____ Position: _____

Employee NI number: _____ Email Address: _____

3a) Name of Employer/ Owner: _____ Position: _____

3b) Name Authorized Agent: _____ Position: _____

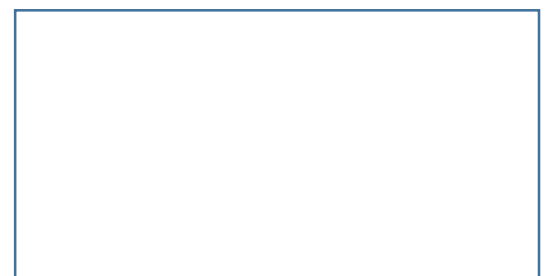
Agent NI number: _____

3c) Telephone Contact _____ Email Address: _____

Signature or Mark: _____ Print Name _____

Witness to Mark: _____

Date: _____



Employer/ Business stamp

NOTE: To qualify as an ESS Administrator, you must have a valid National Insurance number and must be registered for RSS (Registrant Self Service). You are also required to update the existing information if any of the information provided changed. Further, any person knowingly provides false information or false representation may be liable to fine not exceeding **\$2,500.00**.