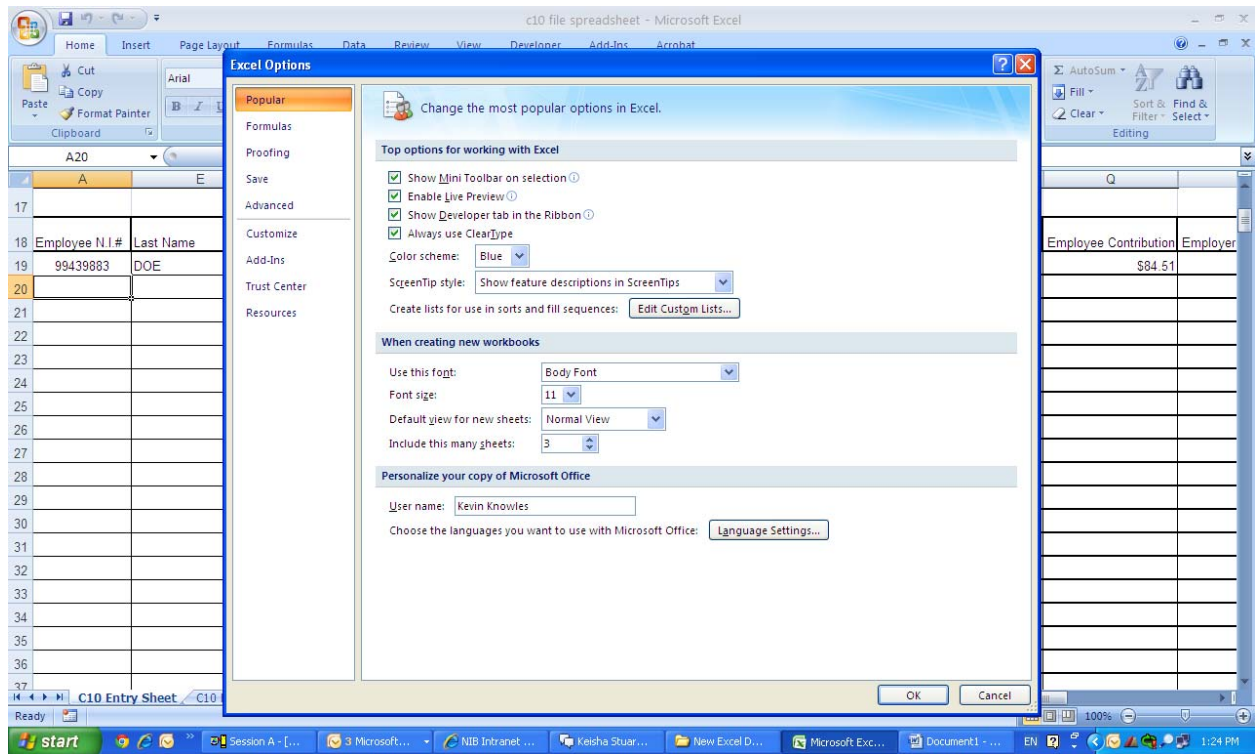
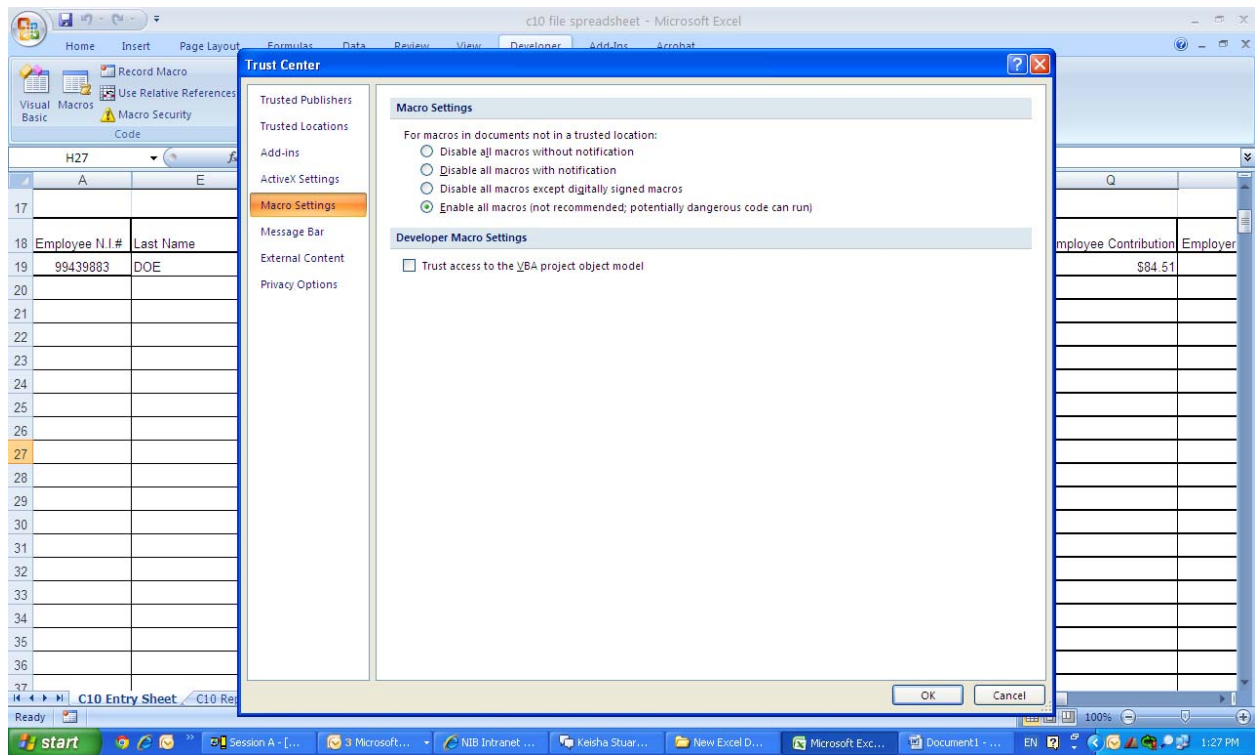


Select Excel Options at the bottom of the Office Menu. The window below will appear.

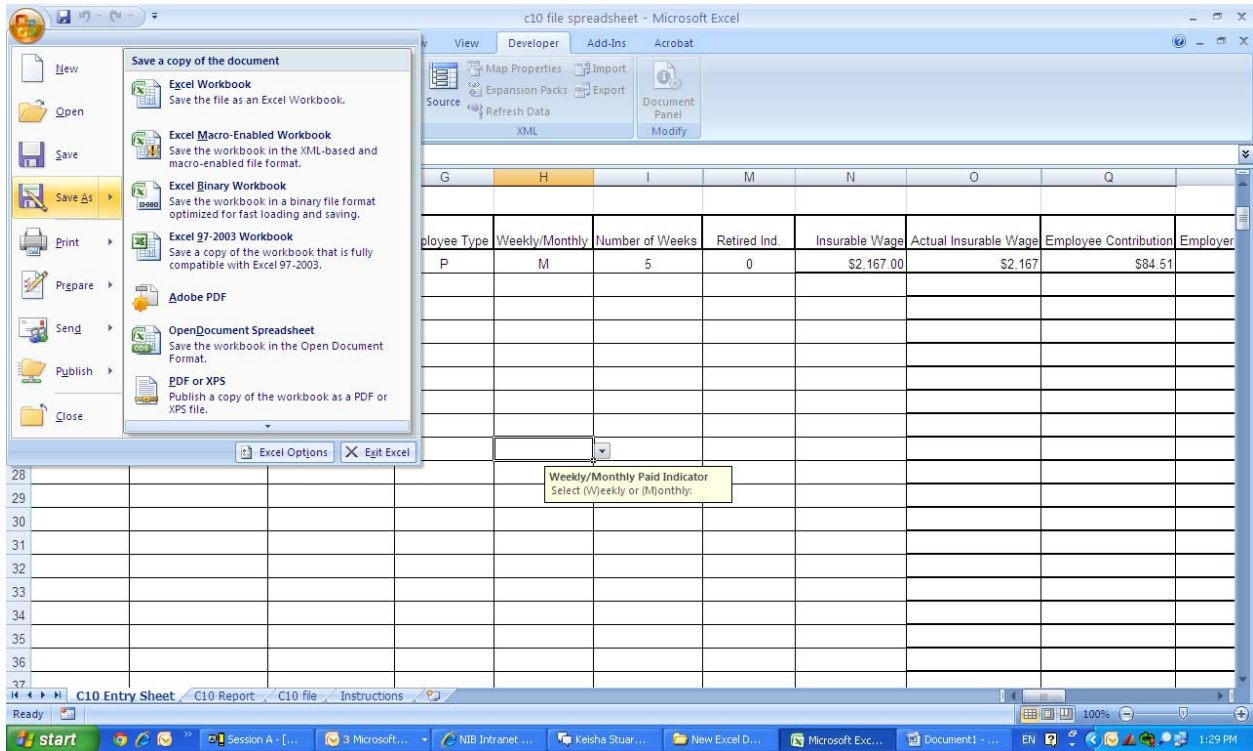


Select "Show Developer Tab in Ribbon" (third item from the top) and click ok.

Click on Macro Security: See below:



Select "Enable all Macros (not recommended; potentially dangerous code can run) followed by the "OK" button. Save the Spreadsheet.



Reboot the computer following this action.

- c. Please save the C10 file spreadsheet, then reboot your PC. Open the C10 File Spreadsheet and read the instruction sheet before entering data.

Note: This spreadsheet is for use by **employers only** and is not intended for use by self-employed persons.